

**RATING FACTORS AND DETERMINATION OF REASONABLENESS OF RENTAL RATES TABLE OF RATING FACTORS FOR LEASE OF VENUE**

**OFFICE: OFFICE OF THE CHAIRPERSON**

**“Lease of Venue for the conduct of the 2024 OCH Team Building Activity”**

	<b>RATING FACTORS</b>	<b>WEIGHT (%)</b>	<b>RATING</b>
<b>I.</b>	<b>Availability</b>	<b>100</b>	
<b>II.</b>	<b>Location and Site Condition</b>		
	1. Accessibility	(40)	
	2. Parking Space	(60)	
		<b>100</b>	
<b>III.</b>	<b>Neighborhood Data</b>		
	1. Sanitation and Health Condition	(30)	
	2. Police and Fire Stations	(25)	
	3. Restaurant	(40)	
	4. Banking and Postal	(5)	
		<b>100</b>	
<b>IV.</b>	<b>Venue</b>		
	a. Structural Condition	(15)	
	b. Functionality		
	a. Conference Rooms	(5)	
	b. Room Arrangements	(10)	
	c. Light, ventilation, and air conditioning	(10)	
	d. Space Requirements	(15)	
	c. Facilities		
	a. Water supply and toilet	(4)	
	b. Lighting system	(3)	
	c. Elevators	(1)	
	d. Fire escapes	(3)	
	e. Firefighting equipment	(3)	
	f. Internet and Telecommunications	(4)	
	g. Audio visual equipment	(2)	
	d. Other requirements		
	a. Maintenance	(5)	
	b. Attractiveness	(5)	
	c. Security	(5)	
	e. Catering Services	(5)	
	f. Client's satisfactory rating	(5)	
		<b>100</b>	
<b>I.</b>	<b>Availability</b>	X (.3) =	
<b>II.</b>	<b>Location and Site Condition</b>	X (.2) =	
<b>III.</b>	<b>Neighborhood Data</b>	X (.05) =	
<b>IV.</b>	<b>Venue</b>	X (.45) =	
<b>FACTOR VALUE</b>			

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